

Milton Planning Board Minutes

September 12, 2022

Roxanne Palmer, Valerie Sottile, Patricia Williams, Tracy Blaine, and Danny Cash attended meeting in Town Hall. Hosanna Blanchard visitor.

6:03 pm Meeting called to order by Roxanne Palmer.

6:04 pm Meeting began with Pledge of Allegiance

6:04 pm Approval of Minutes. Discussion was held on minutes from August 8, 2022. After some initial confusion it was realized that the August 8, 2022, minutes were sent without saving the updated minutes in the pdf format. The old pdf copy of minutes for August 8, 2022, were sent in error. Correctly saved pdf to be sent to board members for review. Minutes and any documents are sent in pdf format so that all documents can be reviewed. Not all board members may not be able to open Word or Excel documents. Especially if attempting to open on phones. Pdf format allows for items to be opened and viewed regardless of the item used to view documents.

6:22 pm Roxanne Palmer motioned to table July and August minutes to get the corrected minutes for review.

Public Comments and/or Applications. None.

Old Business.

6:23 pm Discussion was held on the Food Truck policy. Items which were discussed included having the Business Application / Food Truck Permit online for access to perspectives. Milton will not charge a fee for the Food Truck permit at this time. Though a permit is required before operating in Milton. Discussion was held on not limiting operations to only North Carolina food trucks. It is required that any Food Truck must be licensed to operate in North Carolina to be allowed to be in North Carolina. The discussion also included the guideline/brochure and establishing a town email.

6:50 pm Discussion was held on the Vacancy on the Planning Board. Maribeth Howe has withdrawn her application to join the Planning Board citing husband's new job and children's schedules. The deadline for the August water bill was missed to attach the Vacancy notice. September water bill will be the next opportunity to send the Vacancy notice. The letter to be sent was discussed and what will be included in it and what is expected in the letter for the persons intent to be chosen for the vacancy on the Planning Board. Roxanne Palmer asked for a motion to accept the policy for filling Planning Board vacancy with changes. Danny Cash made the motion. Valerie Sottile seconded the motion. All in favor. No nays.

7:04 pm The topic of the Extraterritorial Jurisdiction Letter was tabled. This letter is to inform residents of the ETJ of how the Milton Town Ordinances affect them or how the same ordinances can protect them.

7:05 pm There was no report on the status of Ordinances as Patricia Williams and Tracy Blaine were unable to meet during August due to scheduling conflicts.

New Business.

7:05 pm Discussion was held on the State changes regarding Zoom meetings for public meetings and how it could affect Milton. The State of North Carolina and Governor Cooper has declared on August 16, 2022, the end of pandemic state of emergency, for elected officials and their meetings are now to be attended in person and Zoom meetings are no longer to be used. Though the use of Zoom for other unelected (volunteer boards) members and their meetings are to be Board decided.

Roxanne Palmer made the motion to discontinue Zoom meetings until such time of another lockdown. Valerie Sottile seconded the motion. Three members voted aye. Tracy Blaine voted nay. Zoom meetings will be discontinued. Residents are encouraged to make in person appearance to meetings or write letter to be read at Town Hall meetings. These letters can be emailed to Milton Town Hall at miltontownhall1@gmail.com, attn: Planning Board. These letters can and should include concerns, questions, or suggestions.

Visitors Samantha McCraw and Cyndi Royster weighed in on the Zoom meetings with some concerns being the availability to parents with children especially during the school year being able to attend meetings and how having Zoom has helped.

7:23 pm Discussion was held on recording of Board Meetings. NCGS 143-318.14, ***Broadcasting or recording meetings***. addresses this issue, “Any person may photograph, film, tape-record, or otherwise reproduce any part of a meeting required to be open.” After further discussion, a flash drive will be kept at Town Hall with a copy of the recorded Planning Board meetings. Roxanne Palmer asked for a motion to have “audio recordings for Planning Board minutes on a flash drive to be available at Town Hall of recorded minutes.” Valerie Sottile made the motion, Roxanne Palmer seconded the motion.

7:44 pm Discussion was held on Parking Ordinance. The discussion was began as a question was posed about businesses having to provide a certain amount of parking spaces each. The Town of Milton Parking Ordinance does not require a specified number of parking spaces. At the time the original ordinance, businesses were not happy with the ordinance and continued to park as they had. If the parking is not allowed, then the question comes up about people using the steps and risking injury. Roxanne Palmer made the motion to vote on the Town of Milton Ordinance: Restricted and Prohibited Street. Danny Cash Seconded the motion. Three Ayes. Valerie Sottile was nay.

8:02 pm Patricia Williams motioned to adjourn the meeting; Roxanne Palmer seconded.

Meeting ended 8:02 pm, September 12, 2022.

Next meeting scheduled for, at 6 pm. October 10, 2022, at Town Hall.

Mask mandate has been lifted. Masks are personal preference. Seating as permitted by fire regulations.